



## **IMPORTANT! PLEASE READ CANCELLATION & NO SHOW POLICY**

**We look forward to welcoming you to the monthly meeting and understanding when an issue arises that conflicts with attending a meeting.**

**Last year, we noticed a trend of members not showing up to meetings they registered to attend, which cost the organization a considerable amount in catering fees. Food and beverage costs have increased within the past year and the POS incurs a portion of the cost for each member to attend the meeting.**

**To that end, the Board of Directors unanimously agreed to establish a No-Show Policy.**

**If you are registered for the meeting and cannot attend, please contact Nadine Popovich to cancel your registration.**

**The window to cancel, for the Society to not incur the expense for the cost of your meal, is 5 days from the meeting date.**

**If you do not show up for the meeting, a \$50 charge *may* be implemented. Nadine Popovich will contact you by email to discuss.**

***Thank you for your cooperation in registering in a timely manner and for cancelling your reservation if you are unable to attend.***

**With appreciation,**

***Pamela P. Rath, MD***

**President, Pittsburgh Ophthalmology Society**